

Decision Maker: **Renewal and Recreation Portfolio Holder**

Date: **For pre-decision scrutiny by the Renewal and Recreation PDS Committee on 27 March 2012**

Decision Type: Non-Urgent Executive Non-Key

Title: **REVIEW OF CHARGES FOR PRE-PLANNING APPLICATION ADVICE**

Contact Officer: Lisa Thornley, Democratic Services Officer
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Chief Officer: Director of Resources

Ward: All

1. Reason for report

To consider updating reports on charges for pre-application advice and to review suggested amendments/additions to the schedule of fees.

2. **RECOMMENDATION(S)**

The Portfolio Holder is recommended to agree the suggested amendments/additions to the schedule of fees.

Corporate Policy

1. Policy Status: Existing policy.
 2. BBB Priority: Quality Environment.
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Financial

1. Cost of proposal: Estimated cost Cr £70k income projected for 2011/12
 2. Ongoing costs: Recurring cost.
 3. Budget head/performance centre: Pre-application fee income budget
 4. Total current budget for this head: £60k
 5. Source of funding: Existing 2011/12 budget
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Staff

1. Number of staff (current and additional): 102 ftes
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: Statutory requirement. Local authorities can make charges for pre-application meetings by virtue of powers in the Local Government Act 2003 and Planning and Compulsory Purchase Act 2004.
 2. Call-in: Call-in is applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Those who make planning applications for development in the Borough.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 On 14 February 2012, Members of the Development Control Committee considered the attached report outlining the total amount of fees received for pre-planning advice between April 2011-January 2012 (Appendix 1).
- 3.2 Members also reviewed a draft amended schedule of fees which incorporated increases to all fees charged, together with the addition of several new fee-charging advice categories (Appendix 1B).
- 3.3 Members agreed to the increase in fees and subject to the inclusion of suggested amendments/additions made by Members, recommended that the Portfolio Holder be asked to consider and endorse the reports. An updated schedule of fees (incorporating the amendments made by DCC Members) is attached at Appendix 2 together with a note of the Minute taken at the meeting on 14 February 2012 (Appendix 3).

Non-Applicable Sections:	Policy, Financial, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	